

Putnam County Primary School
Title I Parent Involvement Plan
2016-2017
Revised 7-25-2016

The faculty and staff of Putnam County Primary School are committed to a quality educational program that values parental involvement. We recognize that parents play a very important role in their children's education and take every opportunity to foster the relationship between school, parent, and child. We have developed a parental involvement plan that outlines how to actively involve all parents in their child's educational journey. Parents will be notified of the policy in an understandable and uniform format, and to the extent practicable, provided in a language the parents can understand. Parents with limited English proficiency, parents of migratory children, and parents of students with disabilities will be encouraged to participate in the plan's activities. The plan will be updated annually and parents will have the opportunity to participate in the revision. If the school's Schoolwide or Parent Involvement Plans are not satisfactory to the parents, the school will submit any parent comments to the district office. Putnam County Primary School has established clear and concise objectives and strategies to increase parental involvement within our school and community.

Putnam County Primary School invites parents in to visit the school and to take an active role within the school and provide suggestions for future meetings and workshops. Our goal is to provide quality, yet challenging, education for every child in a safe and nurturing environment. Parents are welcome to come and join us at any time to help ensure that this is the most successful year ever for their child. The faculty and staff value your input, suggestions, and assistance as a parent. We will continue to inform our parents and community with various forms of communication such as translations/interpretations of parent/student handbook, newsletters, flyers, phone calls, and text messages.

The faculty and staff at Putnam County Primary School recognize:

- The value in shared responsibility of student achievement.
- Our student's education is a responsibility shared by the school and family during the entire time the child spends in school.
- In order to support the goal of the school to educate all students effectively, the school and parents must work as knowledgeable partners.
- Although parents are diverse in culture, language, and needs, they are an integral component of a school's ability to provide for the educational success of their children.
- Engaging parents is essential to improving student achievement.
- That the school should foster and support active parental involvement.
- That parents will be notified of this policy in an understandable and uniform format and, to the extent practicable, provided in a language that parents can understand.
- That this policy will be distributed to parents and the community in multiple ways, including the school's website and the Annual Title I Meeting, and updated periodically to meet the changing needs of the parents and the school.
- That if this policy is not satisfactory to the parents, the school will submit any parent comments with the policy to the Title I Coordinator.
- That meetings and workshops will be offered at various times of the day, so that as many parents as possible can attend. Meetings may also be held in different formats such as group meetings, home visits, and individual meetings.
- That parents need to be surveyed regularly to formulate suggestions for future meetings and workshops.

Putnam County Primary School's Activities

Open House

An annual open house for parents will be held at the beginning of the school year to describe and explain the curriculum, the state's academic content standards, and state and local assessments in each grade level.

Rituals and Routines Night

Parents are invited to school to meet with teachers and administration regarding classroom expectations and procedures as well as school initiatives.

Annual Title I Meeting

Prior to November 1st, all parents will be invited to attend a Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights under Title I.

Curriculum Nights- Curriculum nights will be held in the fall and spring to provide materials and training to help parents to work with their children to improve their child's achievement. We will have the following curriculum nights: Math/Reading, Technology, S.T.E.M. (Science, Technology, Engineering, and Mathematics)

Staff Training

The school will educate teacher and other staff members, with the assistance of parents, on the value and utility of parents and in how to reach out to, communicate, and work with parents as equal partners, implement and coordinate parent programs, and build ties between home and school.

Watch D.O.G.S.

WATCH D.O.G.S. (Dads of Great Students) engage men, inspire children, reduce bullying and enhance the educational environment at our school. The WATCH D.O.G.S. program is a father involvement initiative of the National Center for Fathering that organizes fathers and father figures in order to provide positive male role models for the students and to enhance school security.

Parent/Teacher Conferences

Provide parents of participating children opportunities for regular meetings to develop suggestions and to participate, as appropriate, in decisions relating to the education of their children. Individual student assessment results and interpretation of those results may be discussed at parent/teacher conferences. Parents will also learn ways they can monitor their child's progress and work with educators to improve the academic achievement of their child.

Wonderful Literacy Wednesday & Techno Tip Thursday

Parents will have the opportunity to receive via e-mail or by viewing the school's website literacy tips every Wednesday and technology tips every Thursday. These will be the same tips that are shared with PCPS faculty/staff. Wonderful Literacy Wednesday will highlight literature, literacy apps for the iPhone/iPad, and reading strategies. Techno Tip Thursday will highlight various technology programs, ways to communicate with parents/teachers using technology, websites, web tools, apps for the iPhone/iPad, and ideas for integrating technology into the curriculum. Parents will be invited to share information for posting/sharing.

Saturday School

Saturday School is designed to assist parents in supporting their children and give them tools to create a positive experience as they learn critical academic skills. It also helps to bridge a gap between parents, teachers, and students. Parents are provided with information and ideas that will enable them to help their

children obtain success. The school provides parents with materials and training to help them work with their child to improve academic achievement.

G.I.V.E. Volunteer Program

The PCPS G.I.V.E. (Get Involved - Volunteer with our Eaglets) is a new volunteer program that is being implemented throughout the school. The ultimate goal of this program is to have a volunteer in every classroom in the school daily. We hope to inspire and challenge parents in our community to “give” their time.

Title I Document Revision Meeting

Meetings will be held in the spring of each year with parents to plan, review, and improve the school and district’s Title I documents, including the compact, school parent involvement plan, district parent involvement plan, school-wide plan, and the Consolidated LEA Improvement Plan (CLIP).

Parent Involvement Funds

In the fall of each year, parents of Title I students are surveyed to involve them in the decision regarding how the school’s parental involvement funds will be spent on allotted activities.

Transition Programs

During the spring, Putnam County Primary School will coordinate with Putnam County Elementary School and Putnam County Head Start to invite parents to meet with teachers and staff regarding in the effort to support the students’ successful transition to the kindergarten and the third grade.

Student/Parent/Teacher Compact

The Student/Parent/Teacher compact is an agreement that outlines how parents, the school staff, and students will share the responsibility for improved student academic achievement. The compact is built to develop a partnership to help children achieve the State’s high academic standards. The compact is developed jointly with parents. The compact is available in both English and Spanish. The compact is sent home at the beginning of the school year or when a new student enrolls.

Weekly Progress Reports/Nine-Weeks Report Cards

Reporting the progress of students often is necessary for their overall achievement. Each week the teacher sent home a “Wednesday Folder” which will contain the previous week’s work, grades, and various other communications to the parents. The parent will sign and date before returning it to the teacher. Midterm Progress Reports are sent home at the 4 1/2 week point each quarter. Every nine weeks a computer generated reported card will be sent home with students to update parents on their child’s progress. Along with the current grades behavioral/educational comments will be added to inform parents of reasons for successes/failures.

Parent Survey

Each spring Putnam County Primary School parents complete a Parent Survey. The survey is available in hard copy and on line for parents. The survey is used to evaluate the effectiveness of our parent involvement program and other school goals. Parents will also have the opportunity to complete the survey when they attend school events during the spring.

Parent Resource Center

There is an area designated for our parents. There are resource materials for parents and computers for their use. The materials include information on how to assist their children with educational issues as well as school and community information.

The Parent Involvement Plans of the Putnam County Charter School System and Putnam County Primary School are evaluated annually as to the effectiveness in increasing parent participation and identifying barriers to parent participation such as transportation and child care. The findings of the annual evaluation are used to design strategies for school improvement or to redesign the parent policies. Parent involvement activities are offered at various times during the school day, and in the evenings, so that as many parents as possible are able to attend.